

EMPLOYMENT APPLICATION



Position Desired:

Application Date:

250 Countryside Ct
Southlake, TX 76092
817-488-5381

jobapp@countrysidebible.org

PERSONAL INFORMATION

First Name:

Last Name:

Address:

City:

State:

Zip:

Mobile Phone:

eMail:

If done with discretion, may we contact during working hours? Yes No

Have you ever applied for employment with Countryside before? Yes No

If "Yes," Please indicate approximate date:

Referral Source:

Employment Expectation:

Are you 18 years of age or older? Yes No If "No" please provide age:

If hired, can you provide proof of eligibility to work in the United States? Yes No

If employed, you will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired. Failure to submit such proof within required time shall result in immediate termination of employment.

Have you ever been convicted of a felony? Yes No

If yes, list offense, date(s), and disposition of case. (Conviction will necessarily disqualify you from employment.)

EDUCATION AND SKILLS

Highest grade Undergraduate:

College Level:

Graduate Level:

Completed Apprenticeship, Business or Vocational School, College or University:

School and Location

Major

Degree / Certificate

Summarize any training, skills, licenses, certificates and/or other qualifications that you believe have prepared you for the position for which you are applying.

EMPLOYMENT HISTORY

List your last three (3) employers beginning with the most recent. Please provide as much detail as possible.

Employer:

Address:

City:

State:

Supervisor's Name:

Phone Number:

Your Position Title(s):

Primary Responsibilities:

Dates Employed: to

Hours worked per week:

Salary/Hourly Rate: Start End

May we contact this employer for a reference? Yes No

If No, please explain:

Employer:

Address:

City:

State:

Supervisor's Name:

Phone Number:

Your Position Title(s):

Primary Responsibilities:

Dates Employed: to

Hours worked per week:

Salary/Hourly Rate: Start End

May we contact this employer for a reference? Yes No

If No, please explain:

Employer:

Address:

City:

State:

Supervisor's Name:

Phone Number:

Your Position Title(s):

Primary Responsibilities:

Dates Employed: to

Hours worked per week:

Salary/Hourly Rate: Start End

May we contact this employer for a reference? Yes No

If No, please explain:

REFERENCES

Identify one reference in each of the categories listed below: a church leader who can attest to your spiritual commitment, a supervisor and a co-worker who is familiar with your job performance, a Christian friend, and a personal reference who knows you well. **Please do not use relatives.**

Church Leader:

Organization/Relationship:

Contact Email:

Contact Phone:

Supervisor:

Organization/Relationship:

Contact Email:

Contact Phone:

Co-Worker:

Organization/Relationship:

Contact Email:

Contact Phone:

Christian:

Organization/Relationship:

Contact Email:

Contact Phone:

Other:

Organization/Relationship:

Contact Email:

Contact Phone:

I hereby authorize Countryside Bible Church to contact all previous employers, educational institutions, and references to verify the accuracy of information contained in this application. I also hereby release Countryside Bible Church and its representatives from all liability for seeking, gathering, and using such information to make employment decisions and all other persons organizations for providing such information.

Initials:

Date:

CHRISTIAN STATEMENT OF FAITH

Countryside Bible Church's message is to proclaim Jesus Christ. It is important that each Countryside Bible Church employee demonstrates the desire and ability to support corporate biblical and religious goals and participate freely in regular work related spiritual activities without mental reservation. To help us evaluate our compatibility, please provide the following information:

Write a brief statement of your relationship to Jesus Christ and how it began:

Are you a member of Countryside Bible Church? Yes No In Process

*Membership is a condition
of employment*

Countryside Bible Church (CBC) seeks to make employment decisions, including decisions concerning hiring, transfers, promotions, compensation, discharge, and other terms and conditions of employment, in accordance with applicable federal and state employment discrimination laws and regulations. As a religious organization, CBC is entitled to make employment decisions, including hiring decisions, on the basis of religious beliefs and practices of the applicant or employee.

Signature:

Date:

(typing name is considered signature)

AFFIRMATION OF DOCTRINE, CONSTITUTION, BYLAWS, AND CHURCH DISTINCTIVES

Doctrinal Affirmation: check the appropriate statement and provide additional information if applicable.

[See Doctrinal Statement here](#)

I have carefully read and affirm without reservation that I am in total agreement with the **Doctrinal Statement** of Countryside Bible Church.

I have carefully read the **Doctrinal Statement** but have reservations about certain areas because I have not yet had the time or opportunity to study them fully for myself. Please list these areas on the separate sheet.

I have carefully read the **Doctrinal Statement** and after careful personal study of the subject still have strong reservations about certain areas. Please list these areas of an explain your views on a separate sheet.

Church Distinctives Affirmation: check the appropriate statement and provide additional information if applicable.

[See Church Distinctives here](#)

I have carefully read and affirm without reservation that I am in total agreement with the **Church Distinctives** of Countryside Bible Church.

I have carefully read the **Church Distinctives** but have reservations about certain areas because I have not yet had the time or opportunity to study them fully for myself. Please list these areas on the separate sheet.

I have carefully read the **Church Distinctives** and after careful personal study of the subject still have strong reservations about certain areas. Please list these areas of an explain your views on a separate sheet.

Constitution & Bylaws Affirmation: check the appropriate statement and provide additional information if applicable.

[See CBC Constitution here](#)

[See CBC Bylaws here](#)

I have carefully read and affirm without reservation that I am in total agreement with the **Constitution & Bylaws** of Countryside Bible Church.

I have carefully read the **Constitution & Bylaws** but have reservations about certain areas because I have not yet had the time or opportunity to study them fully for myself. Please list these areas on the separate sheet.

I have carefully read the **Constitution & Bylaws** and after careful personal study of the subject still have strong reservations about certain areas. Please list these areas of an explain your views on a separate sheet.

APPLICATION ACKNOWLEDGMENT:

Your initials in each box below indicates that you have read, understand, and agree to the following statements:

I have read and agree with the affirmations in the above affirmation sections

Because of the spiritual and religious nature of this work, I understand my right work, and the right to continue to work for Countryside Bible Church, is in part dependent upon my living in accordance with God's expectations as expressed in the Bible.

I understand that any employment offer with CBC is contingent upon a criminal background check [which includes checking the sex offender criminal report] and may include passing a company-paid drug screening to rule out the presence of illegal substances. Countryside Bible Church is proud to be a drug-free workplace.

If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either I or the employer can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.

I hereby acknowledge that I have read the above statements and understand them. I certify that I, the undersigned applicant, have personally completed the application. I declare that the facts contained in the application (or any resume or other documents submitted) are true and complete to the best of my knowledge. I understand that any misrepresentation or omissions may disqualify me from further consideration for employment and may result in my dismissal from employment if discovered at a later date.

Signature

Date:

(typing name is considered signature)

PLEASE READ CAREFULLY BEFORE SIGNING

I certify that all information provided in this employment application is true and complete. I understand any misrepresentation or omission or facts made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.

I authorize and agreed to cooperate in a thorough investigation of all statements made herein and other matters relating to my background and qualifications. I understand that any investigation conducted may include a request for employment and education history, credit reports, consumer reports, investigate consumer reports, driving record, and criminal history. I authorize any person, school, current and former employer, consumer reporting agency, and any other organization or agency to provide information relevant to such investigation and I hear by release all persons and corporations requesting or supplying information pursuant to such investigation from all liability responsibility to me for doing so. I understand that I have the right to make a written request within a reasonable period of time for complete disclosure of the nature in scope of any investigation. I further authorize any physician or hospital to release any information which may be necessary to determine my ability to perform the job for which I am being considered or any future job in the event that I am hired.

This application is active for a period of time not to exceed 60 days. At the conclusion of this time it will be necessary to fill out the new application.

I understand I may be required to successfully pass a drug-screening examination. I hear by consent to a pre-and or post-employment drug screen as a condition of my employment, if required.

I also understand that if I am hired, I will be required to provide proof of eligibility to work in the United States.

I further understand that this application or subsequent employment does not create a contract of employment nor guarantee employment for any definite period of time. If employed, I understand that I have been hired at the will of the employer and will be on a trial basis for the first 60 calendar days and my employment may be terminated at any time with or without cause and with the without notice by me or the employer.

I have read, understand, and by signature consent to these statements.

Signature

Date:

(typing name is considered signature)

If your email is not configured, save this application and email to: JobApp@countrysidebible.org